



**Langley Park**  
School for Girls

# LPGS Sixth Form

*Today's Learners. Tomorrow's Leaders.*



# Welcome to new parents

Tutor Group: 12X

Tutor Name: ABC

Head of Year: **Ms. Galbert**

Head of Key Stage: **Ms Osborne**

# Staying connected

- We want students to become more independent and proactive but working with parents and carers is important to support students achieve their potential in the next 2 years.
- All information has been shared with students, but we want to ensure that parents and carers are aware and supportive.
- Tutors are the first point of contact for students and parents/carers.

# Firefly for parents/carers

- Guide for parents and carers can be found [here](#).
- The first thing parents/carers need to do before entering ANY details or requesting a password reset is to select 'Parent Portal' on the right-hand side.
- The default option is Guest, you will need to activate your accounts ASAP with the email you provided to the school and where you receive all info from school.

# Support

To enable us to support your child, please email us any important information (SEN/ Exam requirements/Family circumstances etc...)

# 16-19 Bursary Fund

- The 16-19 Bursary Fund provides financial support to help students overcome specific financial barriers to participation they face so they can remain in post-16 education.
- An email with a link to the Bursary+ system where you can submit an online application, students should use the same login details as those they/you have used in Admissions+.
- If you think your child is eligible for the 16 to 19 Bursary Fund, please ensure they complete the online application by: **Friday 27<sup>th</sup> September 2024.**

# 16-19 Bursary Fund

The bursary can help you buy items such as:

- Books, resources or other equipment used for the individual programme of study
- Field trips, educational visits or specific enrichment activities relating to the programme of study
- Stationery
- Clothing or footwear in line with the Sixth Form dress code
- Electronic devices required for study
- Food on days you are at school
- UCAS or employment application
- Essential travel (where the use of oyster is not accepted)
- Attending industry placements, university interviews and open days

*Please note this list is not exhaustive*

# LPGS SIXTH FORM DRESS CODE CONSISTENCY

Nb. Our dress code is gender-neutral.

KEY PRINCIPLE: Would you wear it to a job **interview**?

- × Jeans /cargo trousers
- × Leggings
- × Denim material
- × Leather trousers
- × Hoodies
- × T-shirts
- × Large logos
- × Hats
- × Sport or Leisurewear
- × Trainers/Sports shoes (e.g. Converse or Vans,) Uggs, high heels, flip flops, sliders.

Fashions change – the above list is not exhaustive. More detail can be found on our website.



- ✓ HAIR colour is natural
- ✓ 1 facial piercing only
- ✓ Tattoos are covered up

- ✓ Conventional SUITS (tie is optional)
- ✓ **Tailored BLAZERs** (choice of colour)
- ✓ JACKETS (hoods down) can be worn in corridors/canteens - not in classrooms or assembly

- ✓ Conventional SHIRTS or BLOUSEs or SMART TOPS
  - Shoulders, midriff and cleavage are covered
- ✓ LANYARDs must be worn and visible at all times.

- ✓ Tailored trousers, skirts, dresses, shorts.
  - No higher than 3" above knee

- ✓ Plain leather shoes that can be polished

## WHY?

Sixth form students are **role-models** and leaders in our community. The **flexibility** offered (in dress code and mobile phone expectations) must be handled **maturely** and responsibly. Working environments and expectations are ever changing but nevertheless, we have set them at our school with the above parameters. Thank you for your **respect** and leadership.



# Dress code

## **Lanyards:**

Students should wear their lanyard at all times and ensure they are tapping in and out at reception .

*Any skirts, dresses or shorts should be no higher than 3" above the knee.*

**Blazers** are part of our Sixth Form dress code and must be worn at all times.

# Attendance and Punctuality during Form time

- Form time is compulsory for **all** students irrespective of whether they have a Period 1 lesson.
- Students should be sitting in their form at **8.30am** ready to be registered and go through the weekly plan. All students need a reading book for the first 10 minutes of Form Time.
- Any student who is late to form time will receive a detention on the same day, to be sat in room **B105 and will get a C1 behaviour log . Detentions are from 1.45 to 2.00**
- **If a student misses Form Time completely, they will have a C2 Detention in B105. This will be on the following day, for 45 minutes, from 1.45pm to 2.30pm.**
- **If students collect two or more lates twice in the same week, detention will be on the following Monday, in B105, for 45 minutes, from 1.45pm to 2.30pm**
- Punctuality and attendance are important when completing work/apprenticeship/UCAS references.

# Absence Procedure

## Daily absences:

- Must be authorized based on information from parent/carer
- **Students cannot authorize own absence**
- See handbook for legitimate absence reasons

## Medical / Illness during school day:

- Report to Mrs. Bligh/Ms. Francois
- We will call home for the student, explaining the reason for the call and seeking permission for the student to leave, or request that the student is collected.
- Tap Out upon leaving school after permission is given (tapping out will start soon)
- Students not to leave unwell without first talking to their admin person

# Weekly Plan – 6th Form

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>12</b>	<b>Assembly</b>	<b>PSHCE</b>	<b>Word of work/Feminist Focus/Diversity</b>	<b>Reading programme (articles)</b>	<b>Subject specific revisions and revision techniques</b>



# Q&A



Education is the most powerful  
weapon which you can use to  
change the world.

— Nelson Mandela —