



Langley Park School for Girls



27 February 2025

Dear Families,

Important information regarding the move from sQuid to Bromcom payments

We wrote to you previously to let you know that we are moving our school payment system from sQuid to Bromcom's My Child At School (MCAS); we would now like to give you some more details.

Payment for in school catering

Our system for payment for in school catering will be moving from sQuid to Bromcom after the lunch service on Thursday 6 March. You can begin to add money to your young person's account via the Bromcom My Child At School (MCAS) system from Monday 3 March and will need to ensure that they have money available to purchase food in school from Friday 7 March. Information about how to use the Bromcom MCAS payment system is contained in this letter.

Up to and including lunch on Thursday 6 March, your young person will need to have sufficient funds in their sQuid account for any food that they wish to purchase in school and you will be able to continue adding funds until the 5 March. You will then be able to request a refund from sQuid for any money left in your young person's account from 6pm on Thursday 6 March. We would recommend that you do this as soon as possible after the 6 March. For more information about how to request a refund from sQuid, please see this guide.

We are very sorry that this is somewhat complicated and there are very tight deadlines. We have been working closely with the three companies, sQuid, Cunninghams and Bromcom, to facilitate this transition, however, the dates for the transition have only just been confirmed to us. We understand that this may present challenges for some families and are very willing to give assistance should you need it. Please do not hesitate to contact us at the school, (office@lpsb.org.uk / info@lpgs.bromley.sch.uk) if you need help or have specific questions or concerns.

Payment for trips

Any payment that has already been made for trips via sQuid will be transferred to the school's account as usual and the last date for payment for any trips via sQuid will be this week, **Friday 28 February.** We will then take a week to upload the data to the new system and payment for trips will be available via the Bromcom system from **Monday 10 March.**

How to make a payment for in school catering using the Bromcom system

If you have not already signed up to the My Child At School (MCAS) service, we advise that you do so as soon as possible by clicking <u>here</u>, please reset password and follow the online instructions.

Inspire, Respect, Flourish.

IMPACT Multi Academy Trust. Registered Office: Langley Park School for Girls, Hawksbrook Lane, South Eden Park Road, Beckenham, Kent BR3 3BE info@imat.uk / www.imat.uk

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Educating the whole child. Ambitious for every child

The schools' information required to register for MCAS is below:				
Langley Park School for Girls			Langley Park School for Boys	
School ID	14719		School ID	14720
Postcode	BR3 3BE		Postcode	BR3 3BP

You will be able to view and add dinner money to your young person's account via the desktop version of MCAS as well as the MCAS mobile app. You will see a widget which displays your child's credit balance summary and gives an option to top up the balance. For further information about how to do this through the desktop version of MCAS, please read this <u>guide</u>. For the mobile app, please read this <u>guide</u>.

How to make a payment for trips using the desktop version Bromcom's MCAS

From the MCAS Dashboard choose Trips on the **left-hand** menu. This will show available trips for your young person. Click on the **right-hand spy glass** to see more information about the **Trip**, this could include a document attached to the **Trip** with information. You will have various options, including **Add Deposit to Basket** or **Add Full Amount to Basket**. It also details when **Deposits** and **Instalments** are due. For more information, please see this <u>guide</u>.

How to make a payment for trips using the mobile app version of Bromcom's MCAS

For more information, please view this guide.

We thank you all for your patience and understanding during this changeover. We think that despite some initial disruption, ultimately, for families having all their young person's information available in one place with one log in will be beneficial. As ever, please do contact the school should you have any questions or concerns.

Best wishes,

S Munday

Ms Suzanne Munday Headteacher Langley Park School for Boys

S Whittle

Mr Steve Whittle Headteacher Langley Park School for Girls